



Gorey Community School Risk Assessment Review

Reviewed 03.04.2019.

Reviewed again 28.09.2020.

As part of our risk assessment process undertaken as required under the '*Children First Act 2015*', the following school activities have been identified and reviewed:

Examples of School Activities

- Daily arrival and dismissal of students
- Recreation breaks for breaks
- Classroom teaching
- One-to-one teaching
- One-to-one counselling
- Outdoor teaching activities
- Sporting Activities
- School outings
- School trips involving overnight stay
- School trips involving foreign travel
- Use of toilet/changing/shower areas in schools
- Annual Sports Day
- Fundraising events involving pupils
- Use of off-site facilities for school activities
- School transport arrangements including use of bus escorts
- Care of students with special educational needs, including intimate care where needed.
- Management of challenging behaviour amongst pupils, including appropriate use of restraint where required.
- Administration of Medicine
- Administration of First Aid
- Curricular provision in respect of SPHE, RSE, Stay Safe
- Prevention and dealing with bullying amongst students

- Training of school personnel in child protection matters
- Use of external personnel to supplement curriculum
- Remote Teaching & Learning.
- Use of external personnel to support sports and other extra-curricular activities
- Care of students with specific vulnerabilities/needs such as:
 - ✚ Pupils from ethnic minorities/migrants
 - ✚ Members of the Traveller Community
 - ✚ Lesbian, gay bisexual or transgender (LGBT) students
 - ✚ Students perceived to be LGBT
 - ✚ Students of minority religious faiths
 - ✚ Students in care
- **Recruitment of school personnel including:**
 - ✚ Teachers/SNA's
 - ✚ Caretaker/Secretary/Cleaners
 - ✚ Sports coaches
 - ✚ External Tutors/Guest Speakers
 - ✚ Volunteers/Parents in school activities
 - ✚ Visitors/contractors present in school during school hours
 - ✚ Visitors/contractors present during after school activities
 - ✚ Student teachers undertaking training placement in school
- Participation by students in religious ceremonies/religious instruction external to the school
- Use of Information and Communication Technology by students in school
- Application of sanctions under the school's Code of Behaviour including detention of Students, confiscation of phones etc.
- Students participating in work experience in the school
- Students from the school participating in work experience elsewhere
- Use of video/photography/other media to record school events
- After school use of school premises by other organisation
- Use of school premises by other organisation during school day
- Homework club/evening study

To address the potential for the risk of harm the Board of Management has the following procedures and policies in place:

- The school –
 - ✚ Has provided each member of school staff with a copy of the school’s Child Safeguarding Statement
 - ✚ Ensures all new staff are provided with a copy of the school’s Child Safeguarding Statement
 - ✚ Encourages staff to avail of relevant training
 - ✚ Encourages Board of Management members to avail of relevant training
 - ✚ Maintains records of all staff and Board member training
 - ✚ Makes available to all school personnel *The Child Protection Procedures for Primary and Post-Primary Schools 2017*
 - ✚ Requires all school personnel to adhere to the *Child Protection Procedures for Primary and Post-Primary Schools 2017*
 - ✚ Requires all registered teaching staff to adhere to the *Children First Act 2015*

- The school implements in full the Stay Safe Programme
- The school implements in full the SPHE curriculum
- The school implements in full the Wellbeing Programme at Junior Cycle
- The school has an Anti-Bullying Policy which fully adheres to the requirements of the Department’s *Anti-Bullying Procedures for Primary and Post-Primary Schools*
- The school has supervision procedures to ensure appropriate supervision of students during, assembly, dismissal and breaks and in respect of specific areas such as toilets, changing rooms etc.
- The school has in place a policy and clear procedures in respect of school outings
- The school has a Health and Safety Policy
- The school adheres to the requirements of the Garda Vetting legislation and relevant DES circulars in relation to recruitment and Garda Vetting
- The school has a code of conduct for school personnel (teaching staff in accordance with *Teaching Council Act 2001*, SNA staff in accordance with *Circular 0072/2011* & non teaching staff in accordance with *HH Relations Act 1990*)
- The school complies with the agreed disciplinary procedures for teaching staff
- The school has a Special Educational Needs Policy
- The school has an intimate care policy/plan in respect of students who require such care
- The school has in place a policy and procedures for the administration of medication to students
- The school has in place a policy and procedures for the administration of First Aid
- The school has in place a code of behaviour for students

- The school has in place an Acceptable usage policy (AUP) in respect of usage of ICT by students and staff.
- The school has in place a mobile phone policy in respect of usage of mobile phones by students.
- The school has in place a Critical Incident Management Plan
- The school has in place a Home School Liaison policy and related procedures
- The school has in place procedures for the use of external persons to supplement delivery of the curriculum
- The school has in place procedures for the use of external sports coaches
- The school has in place a policy and clear procedures for one-to-one teaching activities
- The school has in place a policy and procedures for one-to-one counselling
- The school has in place a policy and procedures in respect of student teacher placements
- The school has in place a policy and procedures in respect of students undertaking work experience in the school
- The school has in place a policy and procedures in respect of students of the school undertaking work experience in external organisations.
- The school has in place a Covid 19 Response plan and adheres to all Covid 19 policies, procedures and guidelines from the HSE and the DES.