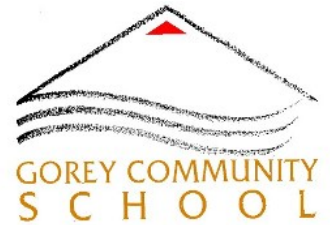


STUDENTS



Student protocol for online learning

ONLINE LEARNING

- All teacher/student contact should be through MS Teams.
- Some of your timetabled classes may not be live streamed; some may be self-directed learning, assignments, quizzes, evaluation feedback, recordings, PowerPoints, essays, gathering of resource materials (Blended Learning).
- Please check your MS Teams schedule daily for teacher notifications.
- Homework will continue as normal through 'Assignments' and or 'Class Notebook' on MS Teams
- Change your MS Teams Avatar/profile picture to a headshot as per a passport photo.

The rules of online learning

- Be on time for your classes.
- Students attending online classes through MS Teams are expected to dress appropriately and use the 'blur background setting' if available during live teaching sessions. (please note the 'Blur Background' option is only available on compatible devices)
- During online class microphones must always be muted unless otherwise directed by your teacher.
- DO NOT post comments during online class they are a distraction to others, interrupting students from learning and teachers from teaching.
- Students are not permitted to contact teachers outside of normal school hours, 8.30 am-5.00 pm, Monday to Friday, with the exception of uploading homework to MS Teams.

- During normal school opening, the classroom is the forum for asking teachers questions, either just before class begins, during class or at the end of class. Therefore, if you have a question for you teacher do so at these times and not through MS Teams.
- Unless necessary students should not have hotspot/tethering switched on their phone, however if required it should be appropriately named.
- Students have a personal responsibility to catch up on classwork and or homework missed.
- Each student in GCS has signed and adopted the code of behaviour for the school. The code of behaviour emphasises respect and safety in the classroom and online to enable teachers to teach and students to learn.
- Sanctions will apply to Students who breach school rules. Students are at risk of being removed from MS Teams and other online teaching platforms being used by GCS if they are found to be engaging in any misconduct.
- Parents and others may not sit in on live lessons unless a prior arrangement has been made with the teacher for exceptional circumstances only such as supporting a student with additional educational needs to access the class and the curriculum
- GCS MS Teams platform and MS Office 365 should only be used for schoolwork/business and should never be used for personal use.

Resources

For guides and tutorials on using Teams and online learning check out GCS Website

<https://www.goreycs.ie/virtualclassteams.html>

There are considerable subject online resources on GCS Website

<https://www.goreycs.ie/onlineresource.html>



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